



INTERNATIONAL ASSOCIATION
OF CLAIM PROFESSIONALS
T H E N E W E S L C A

1. Member Advisory Committee (MAC)

Purpose: The purpose of the MAC is to serve as a liaison between the general membership and the IACP Board of Directors. MAC members foster open communication, provide constructive insight and suggestions to the Board and serve as a “sounding board” for ideas, strategies and/or plans the Board may be considering.

Term Duration: MAC members serve a minimum of two years.

Commitment: The time commitment anticipated for service on the MAC will be determined based on projects undertaken during the term, but minimally one should expect an approximate 10-20 hours annual commitment. MAC members are expected to actively participate in 3-4 telephone conference calls a year and may be requested to co-host the Association’s Annual Member Meeting. Projects requiring additional time commitments may be assigned to certain committee members.

2. Membership and Marketing Committee (MMC)

Purpose: The purpose of the Membership and Marketing Committee is to grow and enhance the membership of the IACP. Members of this Committee assist the Association by devising and implementing strategies to attract new members, identifying key individuals within existing member companies whose enhanced participation in IACP activities would be beneficial to the Association, and generating ideas targeted to sustain growth and greater member participation.

Term Duration: MMC members serve a minimum of one year.

Commitment: The time commitment dedicated to serve in the MMC will vary based on projects undertaken, but one should expect a minimum 10-20 hours annually. MMC members are expected to actively participate in 2-4

telephone conference calls and complete tasks targeted to the Committee's goals by the Chairperson.

3. Annual Conference Program Committee (Program Committee)

Purpose: The purpose of the Program Committee is to create and present the IACP's educational program at its annual conference. Members are expected to generate ideas for topics and speakers to be presented at the IACP Annual Conference; arrange for assigned speaker participation at the conference; and introduce speakers and/or moderate a panel discussion at the annual conference.

Term Duration: Program Committee members serve a minimum of one year.

Commitment: The time commitment required to serve on the Program Committee varies, but one should anticipate a minimum 15-25 hours annually. Program Committee members must actively participate in 5-7 telephone conference calls, and be readily available in person at the annual conference.

4. Declarations Committee

Purpose: The purpose of the Declarations Committee is to produce the IACP's bi-annual publication, Declarations. Committee members are expected to generate topics and/or authors for publication in the magazine, arrange for written submission production with designated authors; write submissions; and assist the editor in proof-reading articles accepted for publication.

Term Duration: Declarations Committee members serve a minimum of one year.

Commitment: The time commitment required to serve on the Declarations Committee varies, but one should anticipate a minimum of 10-20 hours annually. Committee members must actively participate in 4-5 telephone conference calls a year, and complete tasks assigned to them by the committee chairperson.

5. Regional Conference Committees

US Regional Conference, London Conference and European Conference

Purpose: The purpose of the IACP regional conferences is to provide additional forums in which members can learn, network and in some cases, receive professional developmental credits. Members of these committees are expected to generate ideas for relevant interesting topics and speakers for presentation to conference attendees; arrange for speaker involvement; and introduce and/or moderate a panel discussion at the conference.

Term Duration: Regional conference committee members serve a minimum of one year.

Commitment: The time commitment required to serve on the regional conference committees varies, but one should anticipate a minimum of 10-20 hours annually. Committee members must actively participate in 4-5 telephone conference calls and be present and readily available in person at the regional conference.

6. **Education and Training Committee**

Purpose: The purpose of the Education and Training Committee is to progress a key mission of the IACP, enhancing the general and technical knowledge of claim professionals. Because this standing committee is newly established, the specific tasks of the Committee are yet to be determined, but at least initially will include the following: expansion of the IACP's efforts to become a continuing education and professional development credit provider; devising ways in which we can partner with other professional associations in order to increase educational opportunities for members and potential members; ensure the IACP is recognized for its contributions to educational endeavors (such as awarding scholarships); and development of a mentoring program for more junior member claim staff.

Term Duration: Education and Training Committee members serve a minimum of one year.

Commitment: The time commitment required to serve on the Education and Training Committee varies, but one should anticipate a minimum of 10-20 hours annually. Committee members must actively participate in 4-5 telephone conference calls and complete tasks assigned to them by the committee chair person.